## TENTATIVE AGENDA FOR REGULAR MEETING OF THE EAST BATON ROUGE PARISH LIBRARY BOARD OF CONTROL

# MAIN LIBRARY FIRST FLOOR CONFERENCE ROOM 7711 GOODWOOD BOULEVARD BATON ROUGE, LA 70806 FEBRUARY 21, 2019 4:00 P.M.

#### PLEDGE OF ALLEGIANCE

- I. ROLL CALL
- II. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 17, 2019
- III. REPORTS BY THE DIRECTOR
  - A. FINANCIAL REPORT
  - B. SYSTEM REPORTS
- IV. OTHER REPORTS
  - A. MAINTENANCE AND ADDITIONAL CAPITAL PROJECTS
  - **B. MISCELLANEOUS REPORTS**
- V. OLD BUSINESS
  - A. UPDATE ON RIVER CENTER BRANCH LIBRARY CONSTRUCTION MR. SPENCER WATTS
  - B. UPDATE ON RENOVATION OF GREENWELL SPRINGS ROAD REGIONAL BRANCH LIBRARY MR. SPENCER WATTS AND MS. PATRICIA HUSBAND
  - C. UPDATE ON JONES CREEK REGIONAL BRANCH LIBRARY MR. SPENCER WATTS AND MS. PATRICIA HUSBAND
- VI. COMMENTS BY THE LIBRARY BOARD OF CONTROL

#### ALL MEETINGS ARE OPEN TO THE PUBLIC

IN ACCORDANCE WITH THE BOARD'S PUBLIC COMMENT POLICY, ALL ITEMS ON WHICH ACTION IS TO BE TAKEN ARE OPEN FOR PUBLIC COMMENT, AND COMMENTS AND QUESTIONS MAY BE RECEIVED ON OTHER TOPICS REPORTED AT SUCH TIME AS THE OPPORTUNITY IS ANNOUNCED BY THE PRESIDENT OF THE BOARD OR THE PERSON CONDUCTING THE MEETING.

#### Minutes of the Meeting of the

#### East Baton Rouge Parish Library Board of Control

February 21, 2019

The regular meeting of the East Baton Rouge Parish Library Board of Control was held in the first floor Conference Room of the Main Library at Goodwood at 7711 Goodwood Boulevard on Thursday, February 21, 2019. Mr. Jason Jacob, President of the Board called the meeting to order at 4:04 p.m. Members of the Board present were Ms. Nicole Allmon-Learson, Mrs. Martha Guarisco, Mr. Donald Luther, Jr., Ms. Candace Temple, Ms. Kathy Wascom, and Mrs. Delores Watts. Also in attendance were Mr. Spencer Watts, Library Director; Ms. Kristen Edson, Deputy Library Director; Ms. Patricia Husband, Assistant Library Director of Branch Services; Ms. Mary Stein, Assistant Library Director of Administration. Also present were Ms. Rhonda Pinsonat, Library Business Manager; Mr. Ronnie Pierce, Assistant Library Business Manager; and Ms. Liz Zozulin, Executive Assistant to the Library Director. Also in attendance were Mr. Brian Thornhill, Library LAN Administrator; Mr. Stephen Solomon, Library Network Technician I; Ms. Jessica McDaniel, Librarian I in Outreach Services, Sgt. Patricia Carr of the East Baton Rouge Parish Sheriff's Office; and Mr. Dirk Graeser, videographer for Metro 21.

Mr. Jacob asked Ms. Temple to lead the Pledge of Allegiance to the Flag.

Mr. Jacob asked Ms. Zozulin to take the roll which she did.

Mr. Jacob asked for the approval of the minutes of the regular Library Board meeting of January 17, 2019. Ms. Temple made a motion to approve the minutes, seconded by Mr. Luther, and approved unanimously.

#### III. Reports by the Director

#### A. Financial Report

Mr. Jacob asked Mr. Watts to present the reports. Mr. Watts asked Ms. Pinsonat to give the financial report.

For 2018, operating expenditures rose to 86.53% of the operating budget. This number is not final though, as adjustments and charges will continue to be recorded for another 1-2 months. For 2019, because of year-end work on 2018, very few expenditures have been recorded. As of January  $31^{st}$ , expenditures are \$2,063,951.53, or 4.54% of the operating budget. Through January, we should have spent no more than 8.34 % of the operating budget.

Cash collections from Property Taxes for 2019 are still ahead of those collected last year. Last month's increase of 10.31% over the prior year has gone down to a percentage that is more in line with expectations. We are currently \$1.54 million, and 3.6% over 2018.

Ms. Pinsonat asked the Board if there were any questions. Ms. Wascom asked if the expenditures for 2018 have all been recorded. Ms. Pinsonat said the City is continuing to post expenditures for 2018. There being no other questions, Mr. Jacob thanked Ms. Pinsonat and then read Item B.

#### **B.** System Reports

Mr. Watts asked Ms. Stein to give the systems report. Ms. Stein gave the Around the Parish report.

- Our partners at the Baton Rouge Zoo visited every branch of our Library with their Zoomobile, giving children the opportunity to see many unusual insects and animal specimens.
- The results are in for our popular December Food for Fines program. Patrons donated 18,595 pounds of food which translates into approximately 15,496 meals.
- We recently hosted the Hilltop Arboretum Symposium. We developed a partnership with them through the Bartram Trail dedication and program. The drawings of native Louisiana flora by Margaret Stone were on exhibit during the symposium.
- The Geaux Science for Girls initiative developed by LSU was presented at multiple branches of the Library. This program is designed to encourage girls to pursue science and math careers.
- The Garden Café across our plaza in the BREC Garden and Education Building held their Grand Opening on February 2<sup>nd</sup> with many activities sponsored by BREC and the Library.
- On February 2<sup>nd</sup> the book, *Crazy Horse: The Lakota Warrior's Life & Legacy, The Edward Clown Family* by William B. Matson was presented and discussed by the author and a member of the Clown family.

- On February 3<sup>rd</sup> Louisiana Trail Riders by LSU photography professor, Jeremiah Ariaz was the topic of a program. The book features photographs outlining the story of the African American trail riding clubs in Louisiana.
- On the first and second floors of the Main Library, the works created for the DeBose Visual Arts Competition are displayed. A reception to honor the winners was held at the Main Library and attended by approximately 300 people.
- Super Tax Day was held on February 16<sup>th</sup> at the Main Library. The event was sponsored by Entergy, the Capital Area United Way, Capital One Bank and Red River Bank. Several hundred tax returns were filed and appointments were made for others. Workshops were held on the second floor, and a local radio station broadcast live remotes.
- The life and work of deceased Louisiana sculptor Angela Gregory was featured in a book presentation, *A Dream and a Chisel Louisiana sculptor Angela Gregory in Paris 1925-1928*. Co-author Nancy L. Penrose assisted by Ms. Susan Hymel enabled us to host this program.

- The kickoff of the One Book, One Community read of *The Hound of the Baskervilles* by Sir Arthur Conan Doyle will be held at the Main Library on Saturday, February 23<sup>rd</sup> from 6:00-8:00 p.m.
- The Library has multiple formats and copies of the One Book selection including print, online, in audio, graphic novel and even young reader, ready for checkout. Many programs will also be featured through our partnership with Forum 35 and through our friends' group, POPL.

Ms. Allmon-Learson arrived at 4:10 p.m.

Ms. Stein asked for questions from the Board. Mrs. Watts asked if the DeBose Art display was still here and if so, for how much longer. Ms. Stein replied that it is here through the end of February. Ms. Allmon-Learson said she was at the Main Library on Super Tax Day and noted how busy and successful the event was. She also said she heard Ms. Kayla Perkins, Library Public Relations Coordinator, on the radio today discussing the One Book kickoff and all of the various activities that will occur over the next couple of months.

Mr. Jacob thanked Ms. Stein. He asked for any comments from the public. There being none, he then read Item A under Other Reports.

#### **IV.** Other Reports

#### A. Maintenance Report and Additional Capital Projects

Mr. Watts asked Ms. Husband to report on the maintenance and capital projects. Ms. Husband said that we met with the architect, and the vendor to review the shop drawings for the end panels for Children's Services at the Bluebonnet Regional Branch Library. We will receive mockups of the drawings in order to approve the production of the end panels.

The Energy Management Systems maintenance contracts have been awarded. However, one system is being rebid because no responses were made to the initial request.

Ms. Husband noted that the Greenwell Springs Road Regional Branch Library is temporarily closed. We will discuss the renovation project under Old Business on the agenda. Library Computer Services and Facilities Management staffs worked with the contractor to ensure that all equipment and furniture was either covered or moved so that the contractor could access the work areas needed for the renovation project.

Mr. Alvin Rattle, Library Facilities Manager has been addressing some issues with the trees surrounding the Bluebonnet Regional Branch Library. Some tree limbs are touching the roof, some limbs are dead, and some trees will need to be removed. The City's tree service contractor has given the Library a quote for the work. Ms. Edson and a City-Parish employee who works with landscaping inspected the property and found some additional areas of concern, all of which will be addressed in the coming months. It is a considerable amount of work, but is necessary to

prevent roof damage. Ms. Husband added that some of the trees such as the Bradford pear trees at the Jones Creek Regional Branch also need to be removed because of their age and decline.

She asked if there were any questions from the Board. Ms. Wascom expressed her concern regarding the removal of trees as trees absorb much water and can prevent some flooding. Ms. Husband said she is sure that they are taking this into consideration. Mr. Watts said there are many trees surrounding the Bluebonnet Branch. Some branches have already been falling. We don't want the damaged and dead trees to fall on people, vehicles, or the building. He said the Bluebonnet Branch is right on the edge of the swamp. He noted that we will replace some of the trees we remove.

There being no other comments, Mr. Jacob then asked Mr. Watts to give the Miscellaneous Reports under Item B.

#### **B.** Miscellaneous Reports

Mr. Watts reported on the Request for Proposals (RFP) for broadband service which includes internet, voice services, dark fiber/IRU (Indefeasible Right of Use), and wide area network services. We have received good proposals for our review. However, only a couple of quotes included the IRU option. It is difficult to evaluate all that is being offered and how it is being offered. Hopefully in the next week or so we will reach a conclusion on what option we will select, and which provider offers the best cost and benefit. A committee of six staff members is reviewing the proposals against a set of criteria using a very structured methodology.

Mr. Watts then gave an update on the RFID system and the credit/debit card project. Mk Solutions, our RFID and kiosk vendor and Infor, our Integrated Library Service (ILS) provider have successfully worked together to resolve the problem with blocked accounts. Patrons can now access their blocked accounts at a kiosk in order to make a payment using a credit or debit card. A purchase order has been issued for additional services and mk Solutions is working on the issue of processing the convenience fee at the self-check outs and also including what was paid on the customer receipts.

Mr. Watts reported on the virtual desktop infrastructure (VDI) project. We had a problem related to a Microsoft licensing issue which has now been resolved. All branches now have two VDIs. How each branch's systems are set up and customized for that branch has been tested system-wide. Therefore, starting on Monday, February 25<sup>th</sup> we will install VDIs on all adult pc's at the Eden Park Branch Library.

Mr. Watts discussed the proposed South Branch project noting that geological and technical drilling has been completed on the proposed site. The topographic survey is complete, but cannot be finalized until the owners' surveyor stakes out the corners as part of the mapping for their resubdivision process. The environmental review process is underway and should be finished soon. Progress is being made in our due diligence process which will enable us to finalize the purchase of the property.

Mr. Watts then mentioned some recent issues the Library has had with truant students in our facilities. Truants do come to our libraries and generally they do not cause any problems. If they cause behavior problems, we deal with them in the same way we deal with all patrons. We do work with truant officers and other officials as the occasion arises to try to get children back in school. However, we do not interrogate young patrons when they come to our facilities. We treat them with respect. Some children that come in are home schooled, some are out of school for doctor or dentist appointments, and some are in transition for a period of time and not attending school. We are interested in the well-being of children, but we do not serve as truant officers, and we do not require anyone using our libraries to tell us if they are truant. The case workers that assist our patrons are restricted in how much they can do regarding children because of the laws prohibiting the questioning of children without parental consent.

Mr. Watts then briefly mentioned the opening of the Garden Café. He said that the café is in a BREC facility, and is not connected to the Library. People are confused about this and contact him regarding café products and services. The restaurant is a private business leasing space from BREC. We are happy they are just across the plaza making it convenient to get a quick meal when time short.

Mr. Watts then said that the Board received some communications regarding our time clocks. A person was concerned regarding the efficacy of purchasing them. They actually will save time when used with our new time recording system, Executime. The point was made that an employee could clock in at a pc. While that is true, it takes time to log in and the way schedules are set up, employees must report quickly to a public work station when they arrive. We have also noticed that our supervisors are spending a lot of time making corrections in Executime which is challenging at times. It is a work in progress as we become familiar with its capabilities. Time clocks will eliminate the need for supervisors to make corrections, saving them time. Although the time clocks are expensive because they must work with the proprietary software in Executime, they will pay for themselves within the first year. Our issue has been that we installed the clocks in December and were ready to use them, but because of some issues in integrating them into the system they have not been operational. We have been able to resolve some of the concerns, and hopefully we will be able to use the time clocks soon.

Mr. Luther asked if this system was purchased by the City-Parish for all departments, and not solely by the Library. Mr. Watts replied affirmatively. It is part of Tyler Technology which is the vendor providing the Munis Accounting System. He reminded the Board that the Library had to alter its time scheduling and work week last year in order to use Executime. Recently the Advanced System was presented to the Library for consideration. We have declined using it as it would not be advantageous to us based on our work schedules. The more we work with this new system, the better it will work for us.

Mr. Watts noted that this system can be programmed to recognize an employee through the use of the employee's key fob, or biometrically using a thumb print. We realized when we began using Executime, employees were spending approximately ten minutes per day logging in and out of the system. When the time clocks are activated and used, there will be substantial time saving across the Library system.

Ms. Allmon-Learson asked if there were any other employees concerned regarding the use of the time clocks. Mr. Watts said no, but others have been wondering why the time clocks were installed with power and data connections in December, and are not being used.

Mr. Watts noted that some employees may not like the biometric method of clocking in and out. Therefore, he would like the fob method to also be available. Ms. Wascom asked if employees will clock in and out when they have a doctor's appointment. Mr. Watts replied affirmatively. Ms. Wascom asked when the sign-in and out sheets were eliminated to which Mr. Watts said we are continuing to use the sign-in books temporarily. Ms. Wascom said she thought the time clocks would work well. Mr. Watts agreed that it will help employees sign in quickly and get to their work station on time. Ms. Wascom said she would use the thumb print method to clock in and out.

Mr. Watts said there was a power outage at the Main Library on Super Tax Day. Once the power was restored the elevators did not automatically come back on. We need to get this ongoing problem resolved. We must take them down on purpose, so that the elevator technicians can address and correct the problem which may involve our UPS system.

Mr. Watts discussed the Metropolitan Council's desire to study and possibly reduce dedicated millages including the Library's. The Council decided not to establish a committee to study the millage at this time. However, there were some heated discussions regarding the millage rates and the revenue collected. Some members of the public and some of the Council members have a misconception regarding what the fund balance represents. We need to illustrate what happens if the millage rate is changed. The Board can help by being engaged regarding the issues surrounding the millage. We will work to educate the Council members and the public so that they understand that the fund balance is not excess cash. It represents the year's taxes collected and the pay-asyou-go plan to finance our important capital projects. The millage is also important to the public who endorsed our tax renewal rate. Care must be taken if it is decided to adjust millages beyond the usual rollback years. The other concern expressed in this discussion was that the Council should be more involved in the day-to-day running of departments. We have a strong working relationship with the City, and we are fully integrated in following the City-Parish's directions and using their systems. We have a good record of working within the City's guidelines and processes. All those who supervise our work can attest to our diligence.

Mr. Watts asked if there were any questions or comments about the Miscellaneous Reports. Ms. Wascom said she spoke at the Council meeting when they discussed reviewing the millage rates. She added that she expressed concern about undermining the process used to present the tax renewal to the voters. Ms. Temple thanked Ms. Wascom for attending that Council meeting and for speaking in defense of the Library.

Mr. Jacob asked if there were any other comments. There being none, Mr. Jacob asked if there were any public comments under Other Reports.

There being none, Mr. Jacob read Item A under Old Business.

#### V. Old Business

#### A. Update on River Center Branch Library Construction – Mr. Spencer Watts

Mr. Watts told the Board that yesterday the Mayor announced and the Library also issued a statement that a change order request for the resumption of the construction of the River Center Branch Library would be on the Council agenda on February 27<sup>th</sup>.

Since the construction issue occurred in April of 2018, a series of events have occurred. A considerable amount of time was taken to try and resolve the problem. The Mayor's Office took charge of getting the process initiated to determine what the problem was and how best to resolve it. They arranged for the services of an outside engineering firm to study the problem. This firm coordinated with other experts and conducted a very thorough investigation. They suggested the best way to remediate and repair the damage.

These recommendations were not agreeable to all of the parties involved in the construction process. An attempt at mediation was made with no resolution. Therefore, the City was forced to take legal action. Some of the other parties on this project have also taken legal recourse.

We now have a building that is almost completed with an issue that needs to be corrected. There is a cost associated with leaving the building as it is until the legal issues are resolved. Deterioration is a real concern at this point. Empty buildings that have not been completed can develop further problems. Costs are involved in attempting to maintain the building in its current condition. If this building is not completed soon, we will also lose the knowledge associated with the construction team.

In December the City's legal team met with the Board to go over the implications and issues involved. Legal actions could take a couple of years or longer. We now have the advice of an outside legal team. Every effort has been made to ensure that the Library, and the citizens' tax dollars are as secure as possible.

The best way to ensure that work will begin again in a timely manner is to request a change order. The change order is requesting \$2.7 million dollars to move the construction ahead. The money will come from the Library's budget held in reserve for such emergencies. It will also come from operational savings set aside for the running of the completed River Center Branch, and from moving money within the capital projects fund. The Library Board has wisely set aside money for unforeseen circumstances like this one and is willing to spend this money. Mr. Watts said we have the financial resources to cover the change order expenses. We need to protect our \$14 million investment by completing the construction. If we delay, the expense will increase. It is preferable to finish the construction and open the facility for public use.

Mr. Watts said there is a good probability that the Library will recoup the money that we will spend to correct the problem. Our legal team has assessed the situation, and is confident in our prospects for reimbursement. Mr. Watts noted that some people are concerned about the Library being able to recover the money we will spend to continue this project. A plan is in place and our legal team is going to do its utmost to get a judgement in our favor.

Mr. Watts added that after speaking with our legal team, the Library Board has been supportive of completing the project. He added that he spoke to each Board member, all of whom felt the construction work should resume. He said that now would be an appropriate time for the Board members to express publicly their support of moving forward with this project.

Ms. Allmon-Learson asked if it would be helpful if the Library Board issued a resolution of support in favor of the change order. Mr. Watts replied that a poll of the Board would be appropriate. We can't take a vote because that was not included in the agenda item. The Mayor issued the change order request yesterday which was too late to revise the Board meeting agenda.

Ms. Wascom said this construction project was debated for a long period of time with many public meetings before most of us were appointed to the Library Board. It's been discussed and voted on. Some people are still unhappy with the decision to build a new facility. However, we have a huge investment in this project, and we need to prevent deterioration of the building. Ms. Wascom said she is very supportive of the change order. It doesn't seem like there is an alternative at this time. This problem is not the Library's fault or the Board's fault, but we are fortunate that we have money set aside for this project to move forward. Once the building is completed it will be a wonderful asset for the City.

Mr. Jacob asked for any other comments. He then asked Mr. Watts how the Board can register its support for the change order. Mr. Watts replied that a poll would be appropriate asking the Board members if they are in favor of the change request. He said in our statement made yesterday we indicated the Board's support. Verbal support by the Board with the hope that the Metropolitan Council will approve it, would be acceptable. Mr. Jacob asked each Board member to voice their opinion. Mr. Luther then said he is in favor of moving forward with the change order at this time. Mrs. Watts, Mrs. Guarisco, Ms. Temple, Mr. Jacob, Ms. Wascom and Ms. Allmon-Learson all stated they are in favor of moving forward with the change order at this time. Mr. Watts thanked the Board saying it is good to have this recorded in the record. We are looking forward to resuming construction. Mr. Jacob said he does not like to see that building incomplete and will be happy to see work continue now.

Mr. Watts asked if there were any other questions. There being none, Mr. Jacob read Item B under Old Business.

## B. Update on Renovation of Greenwell Springs Road Regional Branch Library – Mr. Spencer Watts and Ms. Patricia Husband

Mr. Watts said Ms. Edson and Ms. Husband will discuss Items B and C since they attended meetings on these two projects. Ms. Husband said we closed the Greenwell Springs Road Regional Branch to the staff and patrons on February 14<sup>th</sup>. We held a meeting there, and talked about the work that would occur over the next two weeks. The old chiller had already been demolished, the old cooling tower had been removed, and the new cooling tower was on site. The new pad for the tower has already been poured. Some of the old motors and pumps have been removed by our Facilities staff. They plan to use these for parts at our other buildings. The backflow preventers

were to be installed on Monday. The project is on schedule, so the building should reopen next Friday, March 1<sup>st</sup>. The Kalwall skylights were delivered and installation has begun. A sprinkler line was crossing the server room, so it will be rerouted.

Ms. Husband noted that some of the plumbing and electrical conduits were located in the wall that formed the north side of the existing men's restroom. These conduits presented a problem, so the most cost effective solution is to have them remain in place with a small wall structure around them. Slat wall will be placed on it and it will be used for display. Since we will have power there, a monitor can be added.

Ms. Husband noted that a credit should be issued on the project because we have removed some furr downs to provide more ceiling height. On the east side of the building where the new addition is located, some additional structural bracing will be added to support the glass windows. One short wall needs to be demolished which was not included in the original drawings.

Ms. Edson said at their meeting they were interrupted by a couple of patrons who wandered into the building. Ms. Husband said they told them the bookmobile would be visiting the branch while it is closed for the renovation work. She said patrons are coming to the facility because a temporary book drop was full. Ms. Edson noted that the temporary bathroom and wash station have been delivered to the site.

Ms. Husband asked if there were any questions. Ms. Allmon-Learson asked if they could get some photos of the work that is being done. Ms. Husband said they could get some pictures.

Mr. Jacob thanked Ms. Husband, and then read Item C.

### C. Update on Renovation of Jones Creek Regional Branch Library – Mr. Spencer Watts and Ms. Patricia Husband

Ms. Husband then discussed the Jones Creek Regional Branch renovation project. She said the bid package was released on February 1<sup>st</sup> with bids due on March 7<sup>th</sup>. We had a pre-bid meeting earlier this week and 12 contractors turned out. We received the bid package floor plans and specifications. We reviewed them and sent some comments to City-Parish Architectural Services. We received some additional floor plans this afternoon. Tomorrow we will meet with Architectural Services regarding the issuance of an addendum within the deadlines to retain the original due date for bids.

Ms. Husband said they met with Mr. Steve Jackson, the architect, and Ms. Traci LaMoyne, the interior designer to review the floor finish schedule, the paint and the wall coverings.

Ms. Husband added that we were able to revise the phasing plan from five phases down to two phases. The first phase should take four months and the second phase could take up to 12 months. More than half of the building will be open during the first phase and the remodeled reference area will be open during the second phase. When the meeting rooms, Teen Services and Children's

Services are being renovated those departments will be moved to another area. Portable restrooms will be available when the restrooms are relocated.

Ms. Husband noted that we are deciding on when furniture will be delivered. We are considering having all of the furniture delivered at one time in order to save money and time. We had considered installing new furniture as an area is renovated. The disadvantage of this method is that the furniture will need to be moved from one section to another with the risk of damaging the new pieces. If we install the furniture by area, more time will be involved, and it will cost more. Ms. Edson noted that we will not need to store as much furniture.

Ms. Husband said the current furniture is 27 years old and is showing its age. The type of furniture our patrons need now is different from what we have. The furniture now is more flexible and not as massive.

Ms. Husband asked the Board how they feel about the furniture installation. Ms. Allmon-Learson asked aside from the aesthetics, is there a cost savings. Ms. Husband said there is, because there is only one phase of delivery, and one phase of set up with one fee. The furniture package will either go out for State contact, or as an open line for bid. The interior designer will ensure that the furniture is installed correctly, and that the punch list is accurate.

Mr. Watts said the other advantage is less chance of damaging the new furniture. Ms. Husband added that moving the furniture within the building could void the warranties. Mr. Watts also said we are having some storage issues because the River Center Branch and Greenwell Springs Road Regional items are taking up most of the space. We are considering some alternatives to solve these issues.

Mr. Jacob thanked Ms. Edson and Ms. Husband. He asked for any comments from the Board. There being none, he read Item VI.

#### VI. Comments by the Library Board of Control

Mr. Luther thanked Ms. Zozulin for the updated Board contact information.

Mrs. Guarisco said she would like to recommend a book, titled *The Library Book*. It would be a great book for all of the Board to read. It is about a devastating fire in the Los Angeles Central Library. It is really a love letter to libraries, and about libraries.

Ms. Wascom said it would be good to again look at the demographics around our libraries. She said she remembers when the Greenwell Springs Road Regional Branch was built, there was little development around that branch. Development has occurred all around it now. Many of our branches are crowded as the citizens use our facilities as libraries and community centers. It is an example of how libraries enrich a community.

Mr. Jacob thanked Ms. Wascom for attending the Council meeting and for her comments when the Council was discussing the millage.

Mr. Jacob asked for a motion to adjourn. Mr. Luther made a motion to adjourn and Ms. Temple seconded the motion. The meeting was adjourned at 5:17 p.m. by unanimous vote.	
Mr. Jason Jacob, President	Mr. Spencer Watts, Library Director